

MINUTES BRIDGE HOUSE MEDICAL CENTRE PPG COMMITTEE MEETING

Wednesday April 15th 2026 at 11.00am.

Present: Hedli Tanner (Chair) Richard Dubber (Vice Chair) Pauline Edwards, Angela Martin, Lynn Hill, Sheila Donovan, Dr James Scrivens, Bridget Acock (Operations Manager).

Apologies Nina Haines.

- 1) The minutes for the meeting held on 19th November 2025 were read and approved.
- 2) A couple of minor points were raised relating to the Patient Annual Reviews, but the system was fully explained by BA and JS
- 3) Richard Dubber kindly agreed to take the minutes of the meeting.

Bridget Acock Report

Covid Vaccinations

Vaccinations will take place at the Practice from 13th April until 29th June.

BA explained the logistics of the programme and the complexity of obtaining the right amount of vaccine to avoid waste. All current stocks are accounted for, and all appointment slots currently full, however it was hoped that further supplies would become available as the system allows, and a waiting list was being drawn up.

Staffing

The Practice is fully staffed with doctors including 3 registrars and a number of students from Warwick Hospital.

Practice Nurse Bethan Rycroft returned from maternity leave but subsequently resigned.

Interviews are taking place, but it is increasingly hard to fill these posts.

A new receptionist has been appointed and is being trained.

Premises

A leaky skylight is awaiting attention, and a new circuit board is required.

Triage

90% positive feedback from patients which is heartening.

It was noted that Jodie Oxford, star tecchie, has now returned to work after her recent hospital stay, much to the relief of everyone at BHMC!

Chair Report

New Name

Neighbourhood Health. Emphasis on prevention rather than cure, sharing resources and trimming admin costs.

Integrated Care Board:

The process of creating the Coventry and Warwickshire (C&W)/Hereford and Worcester (H&W) ICB cluster continues. in the meantime, staff are trying to continue with business as usual whilst recognising there will be less ICB resource moving forwards.

Funding has shifted to Primary Care Networks, and to Practices. Practices can now recruit additional GPs or fund additional GP sessions. They must handle urgent requests on the same day, and on-line consultation requests cannot now be capped. BHMC already has these measures in place so no change there.

Integrated Neighbourhood Teams (INT)

PPG representatives attended a first meeting on behalf of Dene & Stour and Arden INT. With 43 miles between Lapworth and Shipston, this INT covers a very large 'neighbourhood'. The meeting included clinicians, PCN managers, Coventry and Warwickshire Partnership Trust representation and also the voluntary sector, namely Warwickshire Community and Voluntary Action and the Stour Health and Wellbeing Partnership. The chosen project for this INT is 'Frailty'. But that may be a title for these fragile beginnings.

Blood tests

Requests at Warwick Hospital may be fulfilled at the Medical Day Case Unit to avoid having to make a phlebotomy appointment for a later date. The Ellen Badger Medical (Day Case) Unit is similarly able to carry out same day bloods for patients with a hospital request form. The group commented that phlebotomy services generally appear to be rather uncoordinated.

Recruitment

Arrow surgery (Alcester) PPG has emailed patients through their Practice asking them if they would be interested in joining the PPG. It was agreed that HT should contact the Alcester PPG to see how the email was set up and the results. It could increase the number of online members and perhaps attract new members onto our committee.

Sheila Donovan and Angela Martin put forward the names of contacts who are patients of the Practice and are interested in becoming committee members. It is hoped that they will be able to attend the July meeting.

SD suggested setting up an event in the Autumn, perhaps with another PPG. HT to explore, perhaps with Rother House.

Thanks

RD thanked HT for her work representing the PPG on other committees when appropriate. This was appreciated.

AOB There was no other business

Date of Next Meeting: Wednesday 16th July 10.30am BHMC